UTSA | KLESSE
College of Engineering and Integrated Design

Signature Experience Approval Form for Co-curricular Activities

Klesse College students choose one of the following options to satisfy the signature experience requirement through a co-curricular activity:

Select an experience from the pre-approved list of co-curricular activities. This list is updated each semester on the college website (klesse.utsa.edu/student/signature-experiences.html) before each registration period.

1. Please use this form to indicate the pre-approved experience that you will be participating in and the dates of the experience.
2. Attach documentation that shows your acceptance to participate in the identified experience, e.g., admission letter to a research program, internship employment letter, etc.
3. Register for an EID course

Optional Alternative Experience (pg.2)
1. If you would like to request an experience not on the list of pre-approved co-curricular activity courses, you may propose an alternative experience. Please describe the experience and explain how the experience meets one of the INTERESTS category descriptions and requires a time commitment of at least 100 hours.
2. Obtain approval from the Associate Dean of Undergraduate Programs.
3. Register for an EID course

First Name: _____   Last Name: _____

Email Address: _____   UTSA ID: _____

Degree/Major: _____   Semester: _____

Date of request: _____   Signature: _____

Please fill out this section:

1. Indicate the ID of the extra-curricular pre-approved experience: _____
2. Dates of participation:
   a. From: _____/_____/_____
   b. To: _____/_____/_____

Email completed form to CEID_UG_Programs@utsa.edu

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Signature Experience Approval Form for Optional Alternative Activity

Please fill out this section if <u>optional alternative experience</u> was selected:

1. Indicate the INTERESTS category of the proposed experience:
   a. EID 3100 Internship
   b. EID 3200 Research
   c. EID 3300 Study Abroad
   d. EID 3400 Service Learning

2. In 300 words or less, describe the proposed experience

3. Proposed dates of participation:
   a. From: _____/_____/_____
   b. To: _____/_____/_____
   c. Approximate number of hours: _____

Decision: Approve   Disapprove

_____   _____
         Associate Dean Signature   Date

Email completed form to CEID_UG_Programs@utsa.edu