

Construction Science and Management

Change of Major Form

Complete this Application Form, attach your Unofficial Transcript, and return to the School of Civil & Environmental Engineering, and Construction Management (BSE 1.202)

Available openings within the **Construction Science and Management (CSM)** program in the School of Civil & Environmental Engineering, and Construction Management (CECM) are limited, and therefore, entry is competitive. Students currently enrolled at UTSA who wish to change their major to Construction Science and Management (CSM) may apply by **submitting: 1) This “Construction Science and Management - Change of Major Form” and 2) An “Unofficial Transcript”** to the CECM School located in the Biotechnology Science and Engineering (BSE) Building, BSE 1.202.

The student requesting a change of major will be first considered by the Department/School for Academic Studies (XCSM) admission to create a **pool of candidates** to be considered for possible admission into the CSM program. Students accepted into the Academic Studies (XCSM), must within ten business days **make an appointment with assigned Academic Advisor, prepare a plan of study, and bring it back** to the CECM School (BSE 1.202).

Students in Academic Studies (XCSM) will be **reviewed before registration** each academic semester (Fall and Spring) and will be accepted to the Construction Science and Management (CSM) major based on their grade point average (GPA) and number of available seats.

Students accepted into the Academic Studies (XCSM) but not accepted into the Construction Science and Management (CSM) program will remain in the pool of candidates and are encouraged to **improve their GPA**.

| | | | | |
|----------------|--|--|------------------------------------|--|
| APPLICANT INFO | ID#: | | | |
| | First Name: | | Last Name: | |
| | Current Major: | | Current Overall Univ. GPA.: | |
| | Number of All Univ. Credit Hours Attempted: | | | |
| | Phone: | | | |
| | Email: | | | |
| | Signature: | | Date: | |

After student is accepted to Academic Studies (XCSM), student must make an **appointment** with the assigned **Academic Advisor** (Student Success Center (SSC) | 210-458-4900), prepare a **plan of study, and bring it back** to the CECM School (BSE 1.202).

| | | | | |
|---------------|---|-------|---------------------------|-------|
| DEPT USE ONLY | Unofficial Transcript: | Y / N | | |
| | Overall CRD: | OGPA: | IPGA: | TGPA: |
| | Received by: | | Received Date: | |
| | XCSM Decision : | Y / N | E-mail notification Date: | |
| | Student Submitted Construction Plan of Study: | Y / N | Received Date: | |
| | CSM Decision : | Y / N | E-mail notification Date: | |