

BYLAWS (2-20-2017)

Center for Advanced Manufacturing and Lean Systems (CAMLS)

Mission statement: To establish a well-recognized multi-disciplinary research, development, and training platform with unique expertise in flexible and lean manufacturing technologies and systems, as well as state-of-the-art sensor technologies, applied to manufacturing, service and defense industries, with ample funding from industry and government agencies.

Organizational Structure:

Director:

- The Director of CAMLS will be elected for a 3-year term by simple majority of the voting core faculty members of the Center. It will require the approval of the Dean of the College of Engineering.
- The Director will be a member of the executive committee and will retain full voting rights.
- The responsibilities of the CAMLS Director include:
 - Provide leadership for the Center.
 - Represent the Center to the UTSA administration (departmental, college, and university), the public, and other organizations that have dealings with the Center.
 - Manage the day-to-day operations of the Center. However, when needed, the Director can delegate responsibilities to the members of the executive committee.
 - Interact with Center members and execute decisions regarding the Center on behalf of the executive committee and the Center.
 - Provide fiscal and budgetary oversight and reconciliation for the Center.
 - When applicable, hire administrative personnel for the Center with approval of the executive committee and serve as the supervisor for administrative personnel.

Core Faculty Members:

- Faculty members who are active through CAMLS in the form of grants, R&D work, training, or industry recruitment, or other Center activities through CAMLS are Core Faculty Members.

Executive Committee:

- CAMLS Executive Committee comprises of the CAMLS Director and two members from the Core Faculty.
- Members of the Executive Committee will be elected by simple majority vote by the Core Faculty Members of the Center.
- Members of the executive committee will serve 3-year terms.
- The responsibilities of the executive committee include:
 - Establish programmatic emphases relating to the Center in cooperation with the Director and the members of the Center.
 - Provide oversight of Center finances and ensure the fiscal viability of the Center by establishing fiscal policy for the Center in cooperation with the Director.
 - Approve major fiscal expenditures relating to the Center.
 - When applicable, approve hiring of personnel by the Director
 - Establish subcommittees as necessary to address specific Center-related issues.
 - Establish the bylaws for the Center. The bylaws and changes to the bylaws must be approved by the Core Faculty Members of the Center by simple majority vote.
 - Review industry membership contract and make necessary changes if needed.
 - Coordinate scheduling of Industry Advisory Council (IAC) meetings